

2019 AOCs Annual Meeting & Expo

May 5–8 | St. Louis, MO, USA



HOTEL RESERVATION FORM

To take advantage of the discounted AOCs Annual Meeting rates, make your reservation with Orchid Events, the official Housing Bureau, by April 12, 2019. Discounted room rates are available only by booking with Orchid Events and cannot be guaranteed after April 12, 2019.

CONTACT INFORMATION

First Name:		Last Name:			
Company:					
Address:					
City:		State:		Zip:	Country:
Phone:			Fax:		
Email (required to receive confirmation):					
<input type="checkbox"/> In accordance with GDPR (General Data Protection Regulation) by checking this box you are consenting to our use of the information you are providing us solely for the purpose of making a hotel room reservation.					

HOTEL PREFERENCE


Please review hotels below and indicate your hotel choices in order of preference 1-4. Requests will be honored on a first-come, first-served, space available basis. Rates below are for single/double/triple/quad occupancy and in US dollars.

Preference	Hotels	Distance to Convention Center	Single	Double	Triple	Quad
	Marriott St. Louis Grand Hotel – Headquarter Hotel	2 blocks	\$189	\$189	\$189	\$189
	Embassy Suites by Hilton St. Louis Downtown	4 blocks	\$179	\$179	\$189	\$199
	Courtyard St. Louis Downtown/Convention Center	2 blocks	\$169	\$169	\$169	\$169
	Holiday Inn St. Louis Downtown – Convention Center	1 block	\$144	\$144	\$164	\$164

ROOM INFORMATION: Arrival Date: _____ Departure Date: _____

ROOM TYPE Single (1 bed/1 person) Double (1 bed/2 persons) Double (2 beds/2 persons)
 Triple (2 beds/3 persons) Quad (2 beds/4 persons)

List names of all room occupants: 1. _____ 2. _____
3. _____ 4. _____

 Check here if you have a disability requiring special services

Special Requests: _____

IMPORTANT INFORMATION:

DEPOSIT: All reservation requests must be accompanied by a credit card guarantee or check for a deposit of one night's room & tax for each room reserved. Tax is currently 18.93% (subject to change). Forms received without a valid guarantee/deposit will not be processed.

Call me for a valid credit card guarantee* Check deposit is enclosed, payable to Orchid Events (**check deposits must be received by April 5, 2019**)

*Your hotel reserves the right to charge this card a deposit for one night's room and tax for each room reservation on or after April 12, 2019. This credit card must be valid through May 2019.

CANCELLATION: Cancellations after Friday, April 12, 2019 will be charged or forfeit a processing fee of US \$50.00. Cancellations made within 72 hours of scheduled arrival will be charged or forfeit one night's room and tax. A charge of one night's room and tax will be charged or forfeited on reservations that do not arrive and have not been cancelled (no-show). Early departures after check-in are subject to penalty fees set by the hotel.

RETURN COMPLETED FORM TO ORCHID EVENTS:

Mail:
175 S. West Temple, Suite 30
Salt Lake City, UT 84101

Email: help@orchid.events
Fax: 801-355-0250

(877) 505-0688 US Toll-free
(801) 505-5254 International
7:00 am – 6:00 pm MST, Mon–Fri